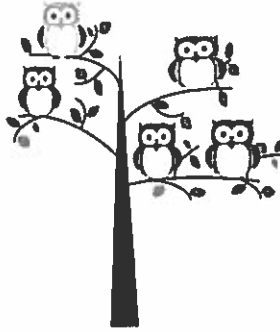


# SPRINGWOOD ELEMENTARY

Mrs. Sylvia Myers  
Principal

Mrs. Elizabeth De Cardenas  
Assistant Principal



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January 6, 2021

Dear Parents,

Today we received notice that two students tested positive for COVID-19. **If your child was in a classroom with one of the COVID-19 positive students, you will receive a letter to your documented email address on file and a personal phone call from administration.**

Over the next 24 hours you will be contacted if your student had close contact with the students and advised of the next steps they must follow.

The Leon County Health Department is in the process of contact tracing and will directly notify families if their child has been potentially exposed. These exposures, unfortunate as they are, **highlight the importance of everyone doing their part** to minimize the spread of this virus: **stay home when sick or while waiting for Covid-19 test results**, keep things clean and sanitized, utilize proper hand washing, wear masks, and maintain social distancing.

We take our commitment to your child's safety seriously and are working closely with the Leon County Health Department to follow CDC guidelines and best practices during this time. For more information about the student and family protocol please visit <https://www.leonschools.net/Page/49637>. The health and safety of our students is our highest priority. If you have further questions do not hesitate to reach out to me.

Thank you and take care,

A handwritten signature in cursive script that reads "Elizabeth De Cardenas".

Elizabeth De Cardenas, Assistant Principal

2020 – 2021

“The Leon County School District does not discriminate against any person on the basis of sex (including transgender status, gender nonconforming, and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, military status, or genetic information.”